

FACILITATIVE GUIDELINES FOR BSWG FIELD WORK PRACTICUM DURING COVID-19 TIMES

(For July 2021 and December 2021 Term End Examinations)

One of the course components in BSWG is the completion of field work practicum every semester. During Covid-19 times, the learner is expected to complete the following field work practicum using secondary source of information **online** (websites/e-library/reports/journals/books/blogs/OERs), under the guidance of field work supervisor.

BSWL-004: Social Work Practicum IV

This field work practicum has to be done in the first semester. The following activity has to be done in the first semester:

1. **Five (5) reports on orientation visits:** Make profile of any 5 NGOs/ agencies/community settings (viz. agencies working with women, children, aged, etc.; agencies working in the field of education, health, potable drinking water, sanitation etc.) and document their nature of work. Highlight their role in addressing the problems of children, women and other stakeholders. Write the **profile report** as explained below:

Proforma for report on orientation visit
(use the space as per requirement under each item)

Name of the institution

Address

Mission statement/Motto (if any)

Institutional objectives

Chief Executive Officer/ Executive Officer

Board members

Type of work

Number and nature of beneficiaries

Geographical area of work

Whether the agency is registered or not

Organizational structure (A simple diagram may be drawn. If the agency is a branch of a larger organization, its place in the larger organization can be shown.)

Number of staff members and Nature of Staff

Level	Number	Qualification	Position Held
Professionals			
Support Staff			
Volunteers			
Total			

History of the organization
Sources of funding
Infrastructure facilities
Relationship with other agencies
Problems faced by the agency and proposed remedies
Future Plans (if any)
Recognition and awards
Affiliations
Any other information

Learning Process: i) What have you learned?
(any new knowledge, exposure, experience etc.)
ii) Your observations about the agency, staff, and working of the organization.

BSWL-005: Social Work Practicum V

This field work practicum has to be done in the second semester. The following activities have to be done in the second semester:

1. Make profile of **any 2** NGOs/ agencies/community settings. Write the orientation visit report as per the format given above.
2. Write in detail (maximum 2000 words) about any health issue affecting your community. Include the following points:
 - The kind of health care facilities available in your community to tackle the particular health issue.
 - Access to health care of community members
 - Contribution of NGOs/ social welfare agencies in tackling the particular health issue.
 - Your learning and critical analysis of the problem.

BSWL-006: Social Work Practicum VI

This field work practicum has to be done in the third semester. The following activities have to be done in the third semester:

1. Make profile of any **2** NGOs/ agencies/community settings. Write the orientation visit report as per the format given above.
2. Document one **case study** of an individual

Guideline to write report of case study of an individual

Name
Age
Gender
Educational Qualifications
Profession/Occupation

Place of Residence

Family Background: Joint Family/ Extended Family/Nuclear Family?

Father's Occupation

Mother's Occupation

Number of Siblings: Brothers/ Sisters

Position in Family (elder/breadwinner etc.)

Family Composition: Members, their gender, age and sequence in the family.

Social Cultural Setting: Urban/ Tribal/ Rural

Religion: Hindu/ Muslim/Sikh/Christian/or any other.

Marital Status

Profession

Economic Background

Social Status

Problems Narrated by the Client

Issues faced by the individual

Intervention strategies adopted

Observation and comments from family members and people who matter such as: Wife/ husband; parents; children; friends, colleagues etc.

Comments and Observations of the Learner: Mention in detail the learning you had while doing the case study. You must also highlight in your writing any uniqueness which might have motivated you to present this case study. The reason can be the experiences of living through a pandemic or the psychosocial effects of divorce/drug abuse or any other issues.

Note:

For fieldwork, students can:

- Do telephonic survey
- Prepare an Online survey and collect data from various stakeholders
- Browse internet and read various online resources
- Read newspapers
- Watch TV News
- Listen to IRCs/Gyan Darshan
- Refer to Magazines/books etc.
- Attend Webinars